

BY LAWS

1. Purpose

The British Chapter of the International Society for Magnetic Resonance in Medicine (ISMRM) is an organisation of British and Irish Members of the ISMRM that carries out the functions of the ISMRM within the British Isles. The purposes of the Chapter shall be:

(A)

(i) To promote communication, research, development, applications and the availability of information on magnetic resonance in medicine and biology and other related topics; (ii) To develop and provide channels and facilities for continuing education and communication in the field; and (iii) To provide information and advice on those aspects of public policy which are concerned with magnetic resonance in medicine and biology and other related topics, and otherwise perform charitable, scientific and educational functions with respect to magnetic resonance applications in medicine and biology and other related topics.

(B)

To work with or for, and to co-operate with local, regional and national governments and governmental and private agencies, organisations, firms and institutions in efforts to accomplish one or more of the above purposes.

(C)

To ensure that scientists and clinicians working in the field have equal and fair opportunities to contribute to it.

2. Membership

Ordinary Membership is open to any professional with an interest in magnetic resonance and its application to medicine and biology who is resident in the British Isles (i.e. the United Kingdom of Great Britain and Northern Ireland or the Republic of Ireland), on payment of the annual subscription (if such a subscription is levied). Ordinary Members are non-voting.

Full Membership is open to those who are also Full Members of ISMRM or SMRT. Full Members are eligible to vote, to serve on the British Chapter committee, and to discounted registration fees when attending British Chapter Annual Scientific Meetings. Postgraduate students supervised by Full Members are eligible to apply for stipends when attending the British Chapter Annual Scientific Meeting to present a talk or poster.

Student Membership of the British Chapter is open to all students registered for a degree in a relevant field of study, whether full-time or part-time, undergraduate or postgraduate. Student Members are non-voting.

3. Governance

(i) Committee

The Chapter shall be governed by a Committee of not less than seven and not more than fifteen Full Members. One-third of the total number of committee members shall constitute a quorum. Decisions shall be taken by a majority vote of those present; the Chairman having a casting vote in case of a tie. Committee members shall serve for three years in the first instance, unless elected to the office of Chairman, Secretary or Treasurer/Membership Secretary. Members who are elected to the posts of Chairman,

Secretary and Treasurer/Membership Secretary shall then serve as Committee member for three years from the date of their election. Additional members and "Observers" (i.e. non-voting Ordinary or Student Members) may be co-opted to serve by a majority vote of the Committee. All rules concerning periods of office may be varied, subject to a majority vote within the Committee, to achieve a suitable balance between continuity and turnover and to ensure a balanced representation of the Chapter's Membership. The Committee shall meet at least once each year, and shall hold an Annual General Meeting of the Chapter at which it will report the year's activities to the members.

(ii) Officers

The Committee shall elect from its number, whenever a vacancy occurs, a Chairman, Secretary and Treasurer/Membership Secretary. Each of these officers shall serve for three years in the first instance, unless he or she resigns or is otherwise deemed (by a majority of the remaining Committee members) to be unable to perform his or her duties.

(iii) Functions of Office

The Chairman shall chair all meetings of the Committee at which he/she is present. In case of contention procedural matters will be decided according to Robert's Rules of Order. In the absence of the Chairman, the members present shall elect one of their number to chair the meeting. The Secretary shall keep all records of the Chapter and of the Committee meetings, and shall convene meetings and organise elections. The Treasurer/Membership Secretary shall coordinate the raising of funds, hold any cash balances, authorise expenditure (subject to the instructions of the Chairman), maintain a list of the Chapter's Members, keep financial records, and submit them to the parent Society each year, or whenever required.

(iv) Nominations and Elections

Vacant Committee positions shall be filled as and when necessary. The Committee shall ensure that at least one Full Member is nominated for each vacancy. Calls for nominations may be made at the Annual General Meeting or by email to all Full Members. Nominations may be made by the Committee itself or by a petition from at least three Full Members. In the case of there being more than one candidate for a given vacancy then a ballot will be organised by the Secretary.

4. Subscription and Finances

The annual subscription shall be decided by a majority vote of the Committee. The Treasurer/Membership Secretary shall maintain one or more bank accounts in the Chapter's name. Cheques drawn on the accounts shall be signed by any two of the following officers: The Treasurer/Membership Secretary, the Chairman or the Secretary.

5. Modification of the By-Laws

These By-Laws may be modified by a motion passed by a majority of the Committee and ratified by a simple majority of those voting in a ballot of the membership.

REVISED 18th December 2012

APPROVED ISMRM December 2013