GATHER.TOWN GUIDE BOOK FOR ATTENDEES

ISMRM-ESMRMB 2022
WHAT IS THE ISMRM-ESMRMB GATHER.TOWN CONFERENCE CENTRE?

- A virtual conference centre for structured and unstructured interaction between attendees.
- Central platform for online scientific presentations – gather.town power-pitches.
- Location for virtual secret sessions and virtual campfire sessions.
LAYOUT OF THE GATHER.TOWN CONFERENCE CENTRE

• Four separate wings connected by portals (links in the conference platform)
  • North-East wing
  • South-East wing
  • North-West wing
  • South-West wing

• Each wing has:
  • A central corridor (lobby)
  • 6 session rooms for gather.town power pitches
  • Private meeting rooms (free to use)

• Each session room has:
  • A central lecture theatre for online power-pitches (first hour of the session)
  • 20 private booths for small-group poster discussions (second hour of the session)

• Special rooms:
  • Virtual Resonarium: Enter via the lobby of the North-West wing
  • Virtual campfires: Enter via the lobby of the North-East wing
ACCESSING THE GATHER.TOWN CONFERENCE CENTRE

• Link and password to each of the four wings can be found in the ISMRM’s online meeting platform.

• We recommend to use a laptop / computer /tablet to access gather.town. In the physical conference centre use headphones to minimise background noise.

• A phone app is available and can be used but has not been extensively tested and has less features.

• After clicking the link on the welcome screen, edit your avatar (optional but recommended).

• ! IMPORTANT ! enter your full name (first name and last name) when entering the space so others know who you are. Anonymous users will be blocked from the space.
1. Click here to enter your name

2. Test your video and audio

3. Enter the space
AFTER ENTERING THE SPACE: MAIN FEATURES

- To move: Use up/down and left/right arrows on your keyboard.
- Portals to another wing: North-West in this case.
- Pin, close or magnify your video.
- mute or unmute video and sound.
- Raise a hand, thumbs up or signal your mood.
- Share your screen.
- Show mini-map of the room.
- Click on an attendee to locate them in the space, or send a personal message.
- Meeting Room (free to use).
- Campfires
- North East
- South East
- North East 1
- Session rooms North East 1-6
- North West
- London North East
- Search
- Information
- Open chat
- Show all attendees
- Invite Disabled
HOW TO INTERACT WITH OTHERS

In **open spaces**, like this lecture theatre, you can interact only with people nearby: In this case I can see and speak to Brian Hargreaves sitting next to me.

In **private spaces**, like this moderator area, everyone can seen and hear everyone else in the space. Nobody outside can see or hear them.

The megaphone shows that Mary is standing on a special **spotlight tile**. This means everyone in the room can see and hear her. This is meant only for moderators and speakers.

In **open spaces**, like this lecture theatre, you can interact only with people nearby: In this case I can see and speak to Brian Hargreaves sitting next to me.

Click on any name to **locate the person** in the space, or chat with them.
HOW DO THE GATHER.TOWN POWER PITCH SESSIONS WORK?
**Start of the session**: attendees, presenters and moderators gather in the lecture theatre of their assigned room.

**Speakers** please introduce yourself to the moderators at the front so they know how to find you.

**All attendees** please mute your microphone during the session so as not to disturb those nearby.
FIRST HOUR OF THE SESSION: 2 MINUTE PITCHES

1. Moderators take place on spotlight tiles to broadcast to the whole room.

2. One of the moderators introduces the talk. The other moderator shares their screen and plays the 2-minute video pitch. This is repeated for all abstracts in the session.

3. When all 2-minute pitches have played, the moderators invite presenters to move to their private booth for Q&A.
SECOND HOUR OF THE SESSION:  
Q&A WITH PRESENTERS

Presenters take place in their assigned numbered booths for Q&A.

Attendees walk around between booths to ask questions or join the discussions.

All booths (yellow squares) are private spaces to avoid interference with neighbours.

Presenters can show any material they want in screensharing mode (slides, data, software, websites, papers, ...).
Q&A TIP: SHOW SOFTWARE OR SLIDES BY SCREENSHARING
Q&A TIP: ENLARGE VIDEOS FOR SMALL GROUP DISCUSSIONS
Q&A TIP: USE THE BLACKBOARD PROVIDED IN EACH BOOTH FOR SCRIBBLING NOTES OR EXPLANATIONS
SPECIAL ROOMS
NEED TO MEET WITH COLLABORATORS?
JUST GRAB ANY OF THE PRIVATE MEETING ROOMS PROVIDED
HEAD TO THE CAMPFIRES SPACE IN THE NORTH EAST WING FOR VIRTUAL CAMPFIRE SESSIONS OR JUST TO HANG OUT!

To ask a question or join the discussion: step on a megaphone
HEAD TO THE VIRTUAL RESONARIUM IN THE NORTH WEST WING FOR VIRTUAL SECRET SESSIONS AND REPORTS FROM LONDON
ENJOY!
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